



AI-QA LEADERSHIP IN EDUCATION

Executive Summary Brief

For Boards, Senior Leaders, Executives & Governors

ASIC Standards for Growth Series: Webinar 1 - Post-Webinar Resource | Document 1 of 2

The essential message for education leaders:

AI is not a technology question you can delegate. It is a governance responsibility that affects your students, your standards, your data obligations, and your institution's reputation. The good news is that you do not need to be a technical expert; you need to ask the right questions and build the right structures.

Five Leadership and Governance Domains AI Affects

Academic Integrity & Assessment	AI reshapes what 'original work' means. Assessment design must keep pace with capability.
Safeguarding & Student Welfare	AI welfare tools and chatbots need human escalation routes and safeguarding oversight.
Data, Privacy & Procurement	For every AI tool that processes student data. <i>In the UK</i> , DPIAs (Data Protection Impact Assessment) are a legal requirement, not optional. <i>International</i> institutions must comply with in-country regulations and should follow best-practice recommendations.
Operational Resilience	Platform failures affect learning. AI-specific continuity plans are now a governance expectation.
Reputation & Public Accountability	Biased outputs and unchecked AI claims carry reputational risk. Incident logging is essential.

Three Strategic Oversight Areas: What Good Looks Like

A. Academic Integrity	B. Ethical Data Governance	C. Workforce Capability
<ul style="list-style-type: none"> ✓ Institution-wide AI use & authorship policy ✓ Assessment regulations reviewed for AI ✓ External examiners briefed on AI ✓ Student disclosure process in place 	<ul style="list-style-type: none"> ✓ DPIA/equivalent for every AI tool in use ✓ DPO (Data Protection Officer) /equivalent involved in AI procurement ✓ Vendor contracts reviewed for data clauses ✓ Active AI Incident Log reviewed quarterly 	<ul style="list-style-type: none"> ✓ AI Literacy Framework for all staff roles ✓ AI CPD tracked and linked to appraisal ✓ Leadership team has received AI orientation ✓ Staff feel safe raising AI concerns

Your Immediate Actions

<p>Do these within the next month</p> <ul style="list-style-type: none"> Place AI governance on your next board agenda — use the Maturity Grid from the full briefing Confirm your AI Incident Log exists and is actively maintained UK: Ask your DPO for a list of all AI tools in use and DPIA status. International: in-country equivalent Confirm an institution-wide AI Acceptable Use Policy exists and has been communicated 	<p>Questions your board should ask</p> <ul style="list-style-type: none"> When were our assessment regulations last reviewed for AI? Has a DPIA/or equivalent been completed for every AI tool we currently use? What proportion of staff have received AI CPD in the last 12 months? If an AI tool produced harmful output tomorrow, what would we do?
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Where Is Your Institution? Perform a Quick Health-Check

Tick whichever statement most closely describes your institution today:

<p>Emerging: We are aware of AI as an issue but do not yet have formal governance in place.</p>	<p>Developing: We have policies in place, but practice is inconsistent and evidence is patchy.</p>	<p>Embedded: Governance is consistent, evidenced, reviewed, and understood by all staff.</p>
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Next Steps:

Wherever you are, the full Strategic Leadership Briefing has a pathway forward for you. Use the detailed Maturity Grid (Section 3) for a structured self-assessment across the five leadership and governance areas.

<p>Read the full Strategic Leadership Briefing (Document 2 of 2) for:</p> <ul style="list-style-type: none"> Detailed Maturity Grid across five governance areas Sample board agenda standing item Evidence & audit readiness guide Board self-prompting questions by theme Plain English AI glossary 	<p>Also in this series:</p> <ul style="list-style-type: none"> Operational QA Handbook Practitioner Guide Internal AI QA Mapping Template ASIC UK Standards Mapping ASIC Intl Standards Mapping
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